

## Agenda Item 7

For information - Work Programme progress report for Town Hall.

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Town Hall (dept 201)	Leads: Rachel Griffin & Sarah Williams	2024-25	£50,500	£283,113		
Objectives	Projects	Actions	Income 2024-25	Expenses 2024-25	RAG 31/12/2024	
Frome Town Hall is open and accessible to a wide variety of community and business uses as well as providing a home to Frome Town Council by ensuring it is managed and maintained efficiently and to a high standard.	Car park income		£1,000			
	Chamber hire		£12,000			
	Equipment & refreshments income		£4,000			
	Meeting rooms hire		£15,000			
	Town Hall Tenants		£15,000			
	EV charger income		£3,500			
	Miscellaneous Town Hall income					
	New expenses Town Hall					
	Implement Town Hall marketing strategy to community groups and users				£1,000	
	Public Works Loan Board repayments				£43,886	

	Equipment & refreshments costs			£3,000	
	Town Hall maintenance	Budget includes an extra £30k savings towards major roof repairs		£60,000	
	Town Hall utilities & waste disposal	Includes EV charger costs		£50,000	
	Salix loan repayments (interest free solar panels)			£3,558	

### Two things to note

All actions and budgets are on track on track with the exception of the maintenance budget underspend that will be addressed in the Finance paper. Income so far this year stands at £43,034.12, so the current deficit of £2965 should be noted, but with two months left until the end of the year this poses little concern.

The current maintenance programme is in line with the quinquennial plan, all H&S and Fire compliance inspections are up to date, and the scoping of the larger maintenance works as discussed in the September Oversight meeting are in the planning stage. The budget for these works was agreed by Council earlier in the month and will be completed in good time in the coming months.