

Agenda item 6

For information – Update on staff starters and leavers, health and safety matters and safeguarding

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Starters and leavers

- We have welcomed Matt Mellen to the team as Climate Action Lead. Matt will be taking on the task of developing our work programme in the area of climate action and resilience.
- Sadly, we will be saying goodbye to two members of staff in October. Catherine Warburton, Planning and Development Officer, and Sally Richards, Community Retrofit Lead. Both Catherine and Sally will be greatly missed but we wish them both all the very best in their exciting new roles.
- To finish off with some exciting news, we are currently advertising for a new role in the Ranger team, Assistant Ranger. More details can be found on the website here www.frometowncouncil.gov.uk/council/frome-town-council/jobs/ Deadline for applications is Monday 28 October at 9am.

Health and Safety

Town Hall

- Sean Powell, Town Hall Steward, is training a new batch of Support Stewards in looking after the building for out of hours events/meetings, this training encompasses use of our evacuation chairs (several other staff of the building will be included also).
- We are getting a new, fixed loft ladder installed, and Sean will shortly begin sourcing quotes to revisit the water treatment schedule at the Town Hall for the New Year when the current contract is up.
- We have had one reported accident. A member of staff hit their head on a detachable shelf in the main corridor, which necessitated 2 days sick leave. They have made a full recovery and are back to work. The area has since been cleared of said shelves to avoid future accidents.

FTC estate

- There are no reported accidents across the rest of the estate.

Safeguarding

A verbal update will be provided at the meeting.