

FROME TOWN COUNCIL

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Minutes of a meeting of Frome Town Council

Wednesday 7 January at 7pm

Frome Town FC Berkley Road Frome BA11 2EH

Present:

Councillors: Dave Anderson; Eve Berry; Adam Boyden; Graham Burgess; Adrian Dobinson; Toby Eliot; Pippa Goldfinger; Tricia Golinski; Damon Hooton; Peter Macfadyen (Chair); Mel Usher; Helen Sprawson-White; Helen Starkie; Alex Shingler (Deputy Mayor for Young People); Cara Honey (Mayor for Young People)

In attendance:

Caroline Wood (Frome Standard); PCSO Shelly Day; Faye Penfold(Common Sense Media); Kate Hellard (Fair Frome); Paul Wynne (Town Clerk); Jackie Wheeler (Responsible Finance Officer); Peter Wheelhouse (Economic Development and Regeneration Manager); Ruth Knagg (Community Projects Officer); Anna Francis (Energy and Recycling Officer); Tegwyn Jones (Interim Grounds and Property Manager); Alison Reid (Administration Officer).

34 members of the public

Minute Ref	Agenda Item	Action
2015/01/FC	<p>1 Questions, comments and information from the public including county and district Cllrs</p> <p>Charles Wood objected to the proposed precept on the grounds that FTC received a grant from central government in the current financial year that could be used to reduce it.</p> <p>Gill Fone of Foundry Barton asked for an update on the transfer of the land on the Singers estate. Paul Wynne stated that all parties involved had now signed and the land will be transferred once the funds are lodged with the bank.</p> <p>A member of the public asked if the Council were aware of the proposed cancellation of the 161 bus service on Saturdays from Frome to Wells. Anna Francis confirmed that FTC is aware and had written to SCC opposing this.</p> <p>County Cllr Linda Oliver gave a brief update on her work since her previous report, including grants awarded through the SCC Health and Wellbeing Grant scheme for monthly surgeries held at The Cheese and Grain. Concerns were raised over the future of youth and community building being leased by YMCA at Vallis Road were raised and Linda assured the meeting that with the support of John Osman she would be working to take the lease transfer forward.</p> <p>Other town and district Cllrs also gave brief details of grant recipients locally.</p>	JW
2014/02/FC	2 Short presentations from Karen Deverell, Mendip YMCA and Edventure Frome	

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	<p>CEO of Mendip YMCA Karen Deverell gave an informative talk about the works and challenges facing the organisation locally. Support of young people facing housing problems and personal crisis were discussed and explanations of how these are managed on a day to day basis were explained.</p> <p>Edventure Frome gave a short presentation on the results of a survey carried out on public health that was warmly received.</p>	
2014/03/FC	<p>The Chairman formally opened the Council meeting at 7.58 Apologies of absence were received from Cllr Moore; Cllr Hudson and Cllr Bullen.</p> <p>3 a. Apologies for absence?</p> <p>b. Cllrs to declare any interests on the agenda A declaration was received from Cllr Hooton and Cllr Sprawson-White who have seats on MDC that their views on any items on this agenda as an FTC member were not necessarily those as in his role as an MDC Cllr.</p> <p>c. To consider and approve the minutes of the last meeting held on 5 November 2014 The minutes of the Frome Town Council meeting held on 5 November 2015 were approved as a true record of the meeting and signed by the Chair following an amendment proposed by Cllr Usher.</p> <p>Proposed Cllr Hooton, seconded Cllr Goldfinger, agreed by majority</p> <p>d.To receive for information the minutes of the last Internal and External Affairs Committee meeting Councillors noted the minutes for information.</p>	
2014/04/FC	<p>4 Outstanding actions and forthcoming items Councillors noted the table and a reply from Stuart Brown, MDC, regarding the New Homes Bonus, Community Infrastructure Levy and the Local Legacy scheme. Paul Wynne was asked to explore further with Stuart the future of CIL and how MDC will embrace it.</p>	PW
2014/05/FC	<p>5 To consider a loan to the Cheese and Grain for LED lighting Anna Francis outlined the proposal to loan £22k over a period of 4 years 10months. Cllr Hooton asked if it was legal for FTC to be charging interest on a loan of this nature and was assured by Paul Wynne Town Clerk it was. Cllr Berry asked if there were any other sources of funding the Cheese and Grain could look to for support. Steve Macarthur, C&G, explained that there was not</p> <p><i>Recommendation</i></p>	

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	<ol style="list-style-type: none"> 1. Make a loan to the Cheese and Grain for £22,000 over four years and 10 months at the same interest rate as that used by the Public Works Loan Board on the day the loan agreement is signed in order to install LED lighting in the hall and stage area. And establish an EMR to this effect until they draw it down from the general reserve. 2. Include in the loan agreement an appropriate level of security if the Cheese and Grain defaults on payments. 3. Include in the loan agreement that the Cheese and Grain will use a green energy supplier for at least the period of the loan. <p>Proposed Cllr Usher, seconded Cllr Starkie, agreed majority.</p>	JWh
2014/06/FC	<p>Cllr Boyden arrived 8:15</p> <p>6 To consider contributing towards the community project to acquire fields at Whatcombe</p> <p>Paul Wynne said this was a recommendation from EAC on 17 December 2014. Securing the fields will provide a huge resource for the people of Frome and this was a one off opportunity to buy the space. Cllr White raised concerns over the slope of the site and also felt that if FTC were going to contribute a large proportion of funding FTC should not be entitled to more than a single stakeholder say in the future. Cllr Berry asked for further clarification of the costs involved and these were explained by Ruth Knagg. Cllr Usher asked why there was urgency to this project and it was explained that the area had already had interest from property developers and had been signposted as development land for properties.</p> <p><i>Recommendation</i> Allocate £35,000 from the general reserve towards this campaign and to establish a new EMR accordingly. If the campaign to purchase the fields was unsuccessful then it will be returned less legal costs, not exceeding £3500.</p> <p>Proposed Cllr Burgess, seconded Cllr Anderson, agreed majority.</p> <p>Cllr Hooton abstained as he felt he had a pecuniary interest in the proposal.</p>	JWh
2014/07/FC	<p>7 To consider the current litter situation in Frome</p> <p>Tegwyn Jones (Interim Grounds and Property Manager) gave a</p>	

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	<p>short talk on the current litter situation in and around Frome town centre. He highlighted the standard that is set out within the contract with MDC and that it is currently not being met by the contractor, The Landscape Group. Stuart Finney MDC outlined the current works procedures for Frome and highlighted the difficulties in maintaining grade A standard within Frome. He also explained the current monitoring procedures in place; these being both reactive in that issues are addressed as and when complaints are received and secondly via random inspections.</p> <p>A representative from The Landscape Group explained that new road sweeping equipment had recently been purchased which may improve things in some areas although he was aware not all of Frome would be accessible with the wider/heavier equipment.</p> <p>Peter Macfadyen felt is that we cannot improve the situation by paying more for a better service as MDC are already paying for a grade A service; and that we need to monitor therefore the current service and proactively report any failings to MDC and The Landscape Group.</p> <p>Further discussion ensued and the consensus was for FTC to actively monitor the problem, accept MDC's offer of training in order to do so and continue to work together to get the situation improved.</p>	TJ
2014/08/FC	<p>8 Progress report on the old Social Services Building project</p> <p>Kate Hellard outlined the current situation and the meeting was shown the short film of the building. A vote was taken on all names submitted for the building and the following were shortlisted to go out for public vote. Frome Town Hall, The Town Hall, The F Rooms and Public's Offices.</p> <p><i>Recommendations</i></p> <ol style="list-style-type: none"> 1. Note the update and timeline 2. Shortlist three names to take forward for a public vote. <p>Proposed Cllr Hooton, seconded Cllr White, agreed unanimously</p> <p>Cllrs Berry and Dobinson left at 9:35.</p>	
2014/09/FC	<p>9 To consider the work programme and agree the budget and precept demand for 2015/16</p> <p>Paul Wynne and Jackie Wheeler presented the proposed work programme, organisational chart, budget and precept demand for</p>	

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	<p>2015/16. Jackie also noted that the current budget forecast for the end of 2014/15 was a £30,000 underspend.</p> <p>Council discussed the proposals and took into account the likely underspend. As a result, a revised precept proposal was tabled which would result in the budget retained and the Band D Council Tax remaining unchanged.</p> <p><i>Recommendations</i></p> <ol style="list-style-type: none"> a. Approve the Action Plan to March 2016 b. Approve the proposed organisational chart c. Approve the Budget for 2015/16 d. To set the precept demand at £1,034,685 and therefore keep the Band D equivalent Council Tax at the same level as 2014/15. e. Note the forecast General Reserve at 1 April 2015 is £180,00 Proposed Cllr Elliott, seconded Cllr Starkie, agreed unanimously. f. That IAC consider the options the Council has regarding the £110,000 grant from MDC and report back to Council its recommendations. <p>Proposed Cllr Hooton, seconded Cllr Burgess, agreed unanimously.</p>	PWy/Jwh
2014/10/FC	10 The next meeting will be at 7pm on Wednesday 18 March 2015 at Assembly Rooms, Christchurch Street West, Frome. BA11 1EB	

The Chair closed the meeting at 10:17pm

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Minutes of a meeting of the Internal Affairs Committee

Tuesday 3 February 2015 at 7pm
Saxonvale Centre, Garsdale, Frome. BA11 1RZ

Present:

Chris Stringer (Environmental Manager), Paul Wynne (Town Clerk), Jackie Wheeler (Responsible Finance Officer), Cara Honey (Mayor for Young People) Alex Shingler (Deputy Mayor for Young People).

In attendance: Caroline Wood and 1 Member of the public.

Minute Ref	Agenda Item	Action
2015/1/IAC	1 QUESTIONS, COMMENTS AND INFORMATION FROM THE PUBLIC None received	
2015/2/IAC	<p>2 SHORT TALKS FROM: Chris Stringer, the newly appointed Environmental Manager</p> <p>Chris Stringer presented his ambitions for the role; then gave a summary of upcoming work and priorities.</p> <p>Chris outlined his two overall aims:</p> <ol style="list-style-type: none"> 1. <i>Brilliant, Inspirational Green Spaces</i> 2. <i>A consistently Clean & Welcoming Town</i> <p>Within these two aims Chris highlighted what the town's green spaces and the town should be – with a focus on clean, tidy and well-designed public spaces; a safe and inclusive green infrastructure; and community involvement and responsibility.</p> <p>Chris' summary of current and upcoming work included:</p> <ul style="list-style-type: none"> • Recruiting a town ranger-type role • Promoting the DCOs in place, especially in Victoria Park • Completing a review of FTC's current operations, including risk assessments and conservation management practice • Working with MDC to ensure the town is clean and tidy • Reviving the Keep Frome Clean campaign • Looking into new initiatives like the 'Frome Broom' • Reviewing commercial waste collections across the town and identifying recycling opportunities <p>Cancellers suggested:</p> <ul style="list-style-type: none"> • A need for a map of land, routes and streets • There was a need to get back in touch with Simon King, to involve him in community projects relating to birds and wildlife. 	CS

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	<ul style="list-style-type: none"> • Promote an 'Any Bin Will Do' campaign to help in maintaining cleaner streets. It was highlighted that Critchill School had adopted Nunney Rd to keep it clean – other schools could do likewise. • The Council needed a different approach to manage horses fly-grazing in the town. <p>Cllrs thanked Chris for his presentation.</p>	
2015/3/IAC	<p>3 APOLOGIES FOR ABSENCE, DECLARATION OF MEMBERS' INTERESTS AND MINUTES FROM THE LAST MEETING ON 2 DECEMBER 2014</p> <p>The Chair formally opened the Council meeting at 7.15pm and apologies of absence were received from Cllrs Berry, Goldfinger, and Hudson.</p> <p>No declarations of interests were recorded.</p> <p>The minutes of the Internal Affairs Committee meeting held on 2 December 2014 were approved as a true record of the meeting and signed by the Chair.</p> <p>Proposed Cllr Usher, seconded Cllr Eliot, agreed unanimously.</p>	
2015/4/IAC	<p>4 AN UPDATE ON WHAT THE COUNCIL IS WORKING ON AT THE MOMENT</p> <p>It was noted the application had been sent to the Living Wage Foundation for an employer licence. It was agreed once the licence was received it should be announced and use the logo on website.</p>	JW
2015/5/IAC	<p>5 MENDIP WATCH - SUMMARY OF MDC'S OUTSTANDING ACTIONS</p> <p>Councillors noted the update. It was great to hear there is a decision on the Design Statement after 3.5 years. It was noted that Mendip Watch is a useful document and it had helped to move these items on by raising them every six weeks.</p>	
2015/6/IAC	<p>6 FOR DECISION: OUTLINE OF THE TOWN HALL AND COMMUNITY INFORMATION MANAGER</p> <p><i>The recommendations were:</i></p> <ol style="list-style-type: none"> 1. Agree the main responsibilities of the Town Hall and Community Information Manager 2. Recruit (subject to confirmation of acquisition of building a suitably qualified person to start in April and to delegate this to the Town Clerk in conjunction with the Leader and the Chair of IAC. 	PWy

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	Proposed Cllr Mcfadyen, seconded Cllr Starkie, agreed unanimously.	
2015/7/IAC	<p>7 FOR DECISION: THE TOWN COUNCIL'S MARKETING BRIEF</p> <p>The marketing brief is about promoting the town, developing on the website and encouraging potential businesses and visitors to come to the town.</p> <p>1. It proposes to contract marketing on behalf of FTC. 2. Council has agreed the marketing budget and this will not be exceeded by the brief's expenditure</p> <p><i>The recommendation was:</i></p> <p>1. Approves the brief and delegate the Economic Development and Regeneration Manager to advertise and recruit a suitable contractor.</p> <p>Proposed Cllr Macfadyen, seconded Cllr Starkie, agreed unanimously.</p>	PWh
2015/8/IAC	<p>8 FOR DECISION: OUTLINE THE ROLES OF THE TOWN CENTRE COMMUNITY CO-ORDINATOR</p> <p>This post is to be created on a fixed term contract from April until December 2015 when the contract of the Town Centre Regeneration Manager (TCRM) also ends. The new Coordinator will coordinate action to secure improvements to the cleanliness and promotion of the town centre and support for independent retail. A Town Centre Working Group will be formed and the opportunity to introduce a Business Improvement District will be investigated. This will complement the role of the TCRM in securing public realm improvements. Cllrs commented that short fixed term contracts often give a lack of job security and thus a lack of motivation perhaps. The Town Clerk clarified it was a short term contract initially but there is an opportunity in December to consider recruiting one person into a more permanent post that is about improving the town centre.</p>	PWh

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	<p><i>The recommendations were:</i></p> <ol style="list-style-type: none"> 1. Create a part time post with the title Town Centre Community Coordinator on a fixed term contract ending 31 December 2015. 2. Approve the main purpose and responsibilities for this post set out in this report. 3. The Economic Development & Regeneration Manager in conjunction with the chair of IAC to recruit as soon as possible. 4. Arrangement to be reviewed later in 2015. <p>Proposed Cllr Eliot, seconded Cllr Usher, agreed unanimously.</p>	
<p>2015/9/IAC</p>	<p>9 For decision: How to proceed with the grant from MDC for £110k</p> <p>The Council meeting in January asked IAC to consider the options for the CTS grant from MDC for 2015/16. MDC had informed FTC it £110k would be passed down for the forthcoming financial year. As there was no restriction how to use it proposed to allocate it to the General Reserve.</p> <p><i>The recommendation was:</i> IAC recommends to Council that the MDC grant of £110,000 for 2015/16 is allocated to the General Reserve.</p> <p>Proposed Cllr Starkie Seconded Cllr Macfadyen agreed unanimously.</p>	<p>JW</p>
<p>2015/10/IAC</p>	<p>10 FOR DECISION: FINANCIAL REGULATIONS</p> <p>The RFO reported each Financial Regulation had been reviewed and approved by the Internal Auditors. There were no fundamental changes. Inclusions were provision for the banking arrangements transferring cheque payments to BACS payments: including FTC as a Living Wage Employer; the Ethical Matrix and Connected Parties Form. Urgent repair work limit increased from £5k to £10k, and asset disposal increased from a value of £200 to £500.</p> <p><i>The recommendation was:</i> Approve the draft Financial Regulations tabled and recommend them to Council for adoption to become the formal Financial Regulations at the end of that meeting.</p> <p>Proposed Cllr Moore, seconded Cllr Macfadyen, agreed unanimously.</p>	<p>JW</p>

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2015/11/IAC	<p>11 Review of FTC's Risk Register</p> <p>The RFO reported that each risk had been evaluated and scored accordingly with the controls the council had in place. The six areas scoring above four were identified on the Action Plan and would be monitored by the officers responsible.</p> <p><i>The recommendation was:</i></p> <p>The Chair to sign the 2014/15 Action Plan on behalf of the Council and approve the 2014/15 Risk Register.</p> <p>Proposed Cllr Eliot, seconded Cllr Starkie, agreed unanimously. Cllr Moore and the RFO signed the Action Plan.</p>	JW
2015/12/IAC	<p>12 A BRIEF UPDATE ON PAYMENTS OVER £500</p> <p>Cllr Eliot 'spot checked' two invoices through to payment from the schedule.</p> <p>Cllrs noted the Council's financial position as at 31 December 2014.</p>	
2015/13/IAC	<p>13 INTERNAL AUDITORS REPORT</p> <p>Cllrs received the report from the Internal Auditors, Fair Account, for the period October to December 2014 which outlined the work they had completed ensuring the Council was adhering to the NALC Accountability and Governance Manual and ensuring compliance is maintained.</p> <p>Cllrs noted the Internal Auditor's report.</p>	JW
2015/14/IAC	<p>14 HEALTH & SAFETY UPDATE</p> <p>Nothing to report.</p>	
2015/15/IAC	<p>15 The next meeting will be at 7pm on Wednesday 8 April 2015, Saxonvale Centre.</p>	

The Chair closed the meeting at 7.55pm

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Minutes of a meeting of the External Affairs Committee

Wednesday 17 December 2014 at 7pm
Saxonvale Centre, Garsdale, Frome. BA11 1RZ

Present:

Councillors: Dave Anderson, Eve Berry, Graham Burgess, Adrian Dobinson, Toby Elliot (Chair), Tricia Golinski, Damon Hooton, Peter Macfadyen, Mel Usher, Nick White, Pippa Goldfinger, Adam Boyden

In attendance:

Caroline Wood (Frome Standard), Kevin Lake (Mendip Care and Repair), Peter Wheelhouse (FTC), Jackie Wheeler (FTC), Patrick Moss (FTC), Anna Francis (FTC), Allan Bennett (FTC), Ruth Knagg (FTC), Alison Reid (FTC)

12 members of the public

Minute Ref	Agenda Item	Action
2014/65/EAC	<p>1. QUESTIONS, COMMENTS & INFORMATION FROM THE PUBLIC</p> <p>Toby Elliott addressed the meeting to inform them that Angelfish Films, a Somerset and London based film production company would be filming at the meeting. This is for a film on Frome and how it has changed over the past five years. This has not been commissioned by the Council or any individual councillor. They are filming at the meeting to get a few shots of the Town Council in action.</p> <p>No questions were asked and no comments or information were offered by the public.</p> <p>The Chair formally opened the Council meeting at 7.05 p.m.</p>	
2014/66/EAC	<p>2. SHORT TALK FROM KEVIN LAKE, MENDIP CARE & REPAIR</p> <p>Kevin Lake gave a short presentation on the work of Mendip Care and Repair in repairing properties that have been empty or uninhabitable for long periods of time. He explained how after gaining £1.46 million in government funding 2 years ago a number of properties had successfully been renovated and leased to those with housing needs. The scheme prides itself in not only providing social housing but also in the experience gained by previously unskilled and/or unemployed persons that are the mainstay of the workforce.</p>	

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	<p>Kevin noted that the average cost of refurbishment is approx. £11k which is actually recycling the initial funding loaned against the property and recouped through the generated rent. That there are as many as 6 or 7 projects running at any given time.</p> <p>Peter Wheelhouse suggested there was a link to Mindset Training in Frome and he agreed to put Kevin in touch.</p>	PWh
2014/67/EAC	<p>3. APOLOGIES FOR ABSENCE, DECLARATION OF MEMBERS' INTERESTS AND MINUTES FROM THE LAST MEETING ON 22 OCTOBER 2014</p> <p>An apology of absence was received from Cara Honey.</p> <p>Declarations of members' interests were received from Cllrs Hooton and Dobinson who have seats on MDC and that their views on any items on this agenda as an FTC member were not necessarily those as their roles as MDC Cllrs.</p> <p>The minutes of the External Affairs Committee meeting held on 22 October 2014 were approved as a true record of the meeting and signed by the Chair.</p> <p>Proposed Cllr White, seconded Cllr Burgess, agreed unanimously.</p>	
2014/68/EAC	<p>4. OUTSTANDING ACTIONS AND FORTHCOMING EVENTS</p> <p>Cllr Usher asked for an update on the Apprenticeship programme as it was taking longer than first anticipated. Peter Wheelhouse said that Frome College would be advertising for the Apprenticeship Coordinator early in 2015. Cllr Burgess asked for progress on the resurfacing of Palmer Street. Peter Wheelhouse explained there had been a redesign of the proposed crossover alongside the existing disabled space and that there was no change expected to the £20k contribution by FTC which had been agreed by Council.</p>	
2014/69/EAC	<p>5. FOR DECISION – TO DECIDE WHETHER TO SUPPORT A SHARE AND REPAIR SHOP IN FROME</p> <p>Anna Francis gave an outline of the principle behind a share and repair shop. The initiative will involve loaning camping equipment and tools, developing skills and linking with Fair Frome in a bid to minimise food waste. The shop would be occupied rent free for 3</p>	

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	<p>years and as a pop-up shop those involved would design and make the shop furniture enabling them to move easily to another empty shop if and when the lease expired. Funding of £7k is requested from FTC to enable a shop manager to be recruited.</p> <p>Cllr White asked if an income could be generated from items rented out and used to fund a paid member of staff. Anna explained that that would be the longer term plan but the funding would enable the recruitment of the manager in the short term. External funding would also be sought to raise a further £7k.</p> <p><i>Recommendation</i> Fund the start-up of the shop and project manage it for six months until it is set up sustainably at a cost of £7k.</p> <p>Proposed Cllr Hooton, seconded Cllr Golinski, agreed unanimously Cllr Boyden arrived at 7.40pm</p>	AF
2014/70/EAC	<p>6. FOR DECISION - A REVIEW OF THE OPEN SPACES STRATEGY AND CONSIDER ACQUISITION OF TOWER VIEW PLAY AREA</p> <p>Cllr Goldfinger updated the meeting about emails she has received from residents of The Mount regarding a perceived threat to the Tower View play area. The concern is that Mendip DC may be planning to sell the land for housing. Cllr Goldfinger expressed concern that members of the Mendip Corporate Asset Committee (CAMG) had met in secret to discuss this earlier in the week. Cllr Hooton said as it was commercially sensitive; the Tower View discussion excluded the public but that was otherwise open.</p> <p>Ruth Knagg Community Projects officer introduced members to the revised Open Spaces Strategy as printed in Appendix 2.</p> <p><i>Recommendation</i> 1. Adopt the revised Open Spaces Strategy.</p> <p>Proposed Cllr White, seconded Cllr Anderson, agreed unanimously.</p> <p>2. Propose to MDC the freehold transfer of the open space at Tower View along with an appropriate dowry.</p> <p>Proposed Cllr White, seconded Cllr Burgess, agreed by majority. Cllr Dobinson abstained.</p> <p>Cllr Goldfinger left at 8p.m.</p>	PWy

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<p>2014/71/EAC</p>	<p>7. FOR DECISION – TO CONSIDER WHETHER TO APPROACH MDC TO ACQUIRE LAND AT PACKSADDLE.</p> <p>Cllr Boyden introduced this item which concerned the proposal to transfer the freehold of land at Packsaddle Way/Pedlars Grove and Chapman’s Close to FTC.</p> <p><i>Recommendations</i></p> <ol style="list-style-type: none"> Propose to MDC the freehold transfer and an appropriate dowry of the open spaces at Packsaddle Way/Pedlars Grove and Chapman’s Close in order to progress the Open Spaces Strategy and help realise the local community’s ambitions for their area. <p>Proposed Cllr Anderson, seconded Cllr White, agreed majority. Cllr Hooton abstained.</p> <ol style="list-style-type: none"> Once transferred work with the community including Packsaddle Community Group and neighbouring residents on plans to improve the open spaces. <p>Proposed Cllr Hooton, seconded Cllr White, agreed unanimously.</p>	<p>PWy</p> <p>RK</p>
<p>2014/72/EAC</p>	<p>8. FOR DECISION – TO CONSIDER CONTRIBUTING TO SOS FROME’S CAMPAIGN TO PURCHASE FIELDS AT WHATCOMBE FOR THE COMMUNITY.</p> <p>Ruth Knag, from the local campaign group explained that those pledging would be investors and no matter how many shares were purchased each would only be entitled to one vote. She further explained that to date £84k has been pledged with the potential of a further £40k if allotments are included on part of the land. £35K is the amount asked for as a one off contribution from FTC.</p> <p>Cllr Elliott made it clear to the Committee this was protecting the area for the future. Cllr White stated that if FTC were to put in the £35k as requested they should have more say than ordinary members.</p> <p><i>Recommendation</i></p> <p>Recommend to Council on 7 January that FTC contributes £35,000 to SOS Frome in order to acquire land at Whatcombe Fields.</p> <p>Proposed Cllr Burgess, seconded Cllr Anderson, agreed by majority.</p>	<p>PWy</p>

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2014/73/EAC	9. AN UPDATE ON PROJECTS THE COMMUNITY PROJECTS OFFICER IS WORKING ON AT PRESENT Cllr White asked if there were plans for an official opening of the now completed MUGA. Ruth Knagg (CPO) suggested an organised Street Snooker match. Cllr Anderson asked for an update on the Network Rail situation at the new path joining Henley Way to Welshmill Lane and Ruth was able to confirm that clearance has been granted, and it will now only be a matter of weeks until the licence is finally issued. The committee noted the report.	
2014/74/EAC	10. AN UPDATE ON PROJECTS THE ENERGY AND RECYCLING OFFICER IS WORKING ON AT PRESENT Anna Francis gave a presentation on the projects undertaken during the past 9 months covering Energy, Transport and Resources. Highlights included FTC becoming the Winner of the South West Green Energy Awards 2014 in the Most Proactive Public Body category and being voted Council of the Week in the week commencing 8 December 2014 by NALC. Projects included the launch of the Electric Car Club which will provide use of two electric vehicles and one hybrid vehicle, the Thermal Energy programme to be launched in January and the success of the VHS amnesty recycling. The committee noted the report.	
2014/75/EAC	11. AN UPDATE ON THE MARKET PLACE REDEVELOPMENT PROJECT Patrick Moss gave a detailed update on the redevelopment of the Market Place. Following consultation it was decided to pursue a scheme with a step, which would have the advantage that the area would be less steep and make it easier to use for events and easier to use by the disabled. Works are due to start in late Spring 2015. Further details will be brought to EAC in February 2015. Cllr Boyden left the meeting at 8:50 p.m.	PM

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<p>2014/76/EAC</p>	<p>12. FOR DECISION - TO AGREE TO PROGRESS ON THE PROJECT TO IMPROVE STATION APPROACH</p> <p>Patrick Moss explained that there is s.106 funding for this project that must be used by March 2015. The improvements envisaged are a new improved bus stop to enable low floor buses accessibility and a widening of one pavement to provide a safer pedestrian route. The scheme also includes improvements to the signage between the railway station and the town centre. The cycle racks will be improved by First Great Western. Cllr Golinski stated that it would be a much needed to improve the area.</p> <p><i>Recommendations</i></p> <ol style="list-style-type: none"> 1. Approve the scheme at Appendix 4 2. Secure quotes, permissions and commission the necessary works 3. Report back to EAC in February with an update. <p>Proposed Cllr Elliott, seconded Cllr Golinski, agreed unanimously.</p>	<p style="text-align: center;">PM</p>
<p>2014/77/EAC</p>	<p>13. TO REVIEW PROPOSALS FOR A CAR PARK STRATEGY AND CONSIDER SPECIFIC PROPOSALS TO IMPROVE THE MARKET YARD</p> <p>A further report will be brought forward on the landscaping proposals for the Market Yard in February and of the Strategy in May 2015. The committee noted the report.</p> <p>Cllr Usher stated that a draft plan had been published by the Frome Cheese and Grain today that would improve a section of car park within the Market Yard and asked that the officers be aware of it.</p>	<p style="text-align: center;">PM</p>
<p>2014/78/EAC</p>	<p>14. FOR DECISION – WORK PROGRAMME, ORGANISATION CHART, BUDGET AND PRECEPT DEMAND FOR 2015/16</p> <p>The report and appendices were noted by the Committee and no questions were raised.</p> <p><i>Recommendations</i></p> <ol style="list-style-type: none"> 1) Agree to recommend to Council on the 07 January 2015 the: <ol style="list-style-type: none"> a. Action Plan to 2016 b. Proposed organisational chart c. Budget and precept demand for 2015/16 2) Note the Earmarked and General Reserve for 1 April 2015 <p>Proposed Cllr Burgess, seconded Cllr Usher, agreed by majority.</p>	<p style="text-align: center;">PWy</p>

FROME TOWN COUNCIL
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2014/79/EAC	15. The next meeting will be at 7pm on Wednesday 25 February 2015 at the Assembly Rooms.	
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The Chair closed the meeting at 9:10 pm.

DRAFT